Action	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022		Sep 2022	Dec 2022	Jan 2023	Feb 2023
Meet Directors, Departmental Management Teams and Company Representatives												
Plan the process for obtaining assurances from Corporate Directors and other significant partners												
Review Significant Issues as part of Together for Nottingham Plan and take update to Audit Committee												
Set out AGS process and timetable and report to Audit Committee												
Update to Corporate Governance Steering Group												
Confirm significant partners and groups												
Revise and circulate questionnaires to obtain assurance												
Produce Internal Audit Annual Report with Head of Audit opinion												
Review extent to which the Council complies with the Local Code												
Review of Assurance sources available								П				П
Partnership arrangements												
Corporate Director Assurance Statements												
Statutory Officers - S151 Officer, Monitoring Officer, Head of Paid Service												
Other sources of assurance including:												
o Key officers, including those with responsibility for Internal Audit,												
Performance, Risk and HR												
o External Assurances including external inspections												
Draft AGS, outlining the governance environment and any significant governance issues that need to												
be disclosed												
Take report to Audit Committee as the committee responsible for monitoring compliance with the Local Code												
Consider Issues from External Audit Annual Letter												
Report Final AGS to Audit Committee with Statement of Accounts												